



## Booking Form

## Further Information

### Personal Information

Full Name(s) \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_ Telephone \_\_\_\_\_

Email address \_\_\_\_\_

Date of Birth \_\_\_\_\_ Nationality \_\_\_\_\_

### Tour Details

Tour Name \_\_\_\_\_

Departure Date \_\_\_\_\_ Return Date \_\_\_\_\_

Room Required    Single     Twin     Double

### Declaration

I have read the Conditions of booking and the information regarding the tour and accept them on behalf of myself/members of my party whose names appear on this booking form.

Signature \_\_\_\_\_

### Passport Information

Name (as it appears on your passport) \_\_\_\_\_

Passport Number \_\_\_\_\_

Place and Date of Issue \_\_\_\_\_

Expiry Date \_\_\_\_\_

Your Occupation \_\_\_\_\_

Name (as it appears on your passport) \_\_\_\_\_

Passport Number \_\_\_\_\_

Place and Date of Issue \_\_\_\_\_

Expiry Date \_\_\_\_\_

Your Occupation \_\_\_\_\_

**Please send a brochure to my friend**

Friend's Name \_\_\_\_\_

Address \_\_\_\_\_

Post Code \_\_\_\_\_

Email Address \_\_\_\_\_

**Photoventures, 24 Pool Road, West Molesey, Surrey, KT8 2HE**

Tel: 020 8979 9593    Email: [info@photoventures.net](mailto:info@photoventures.net)    [www.photoventures.net](http://www.photoventures.net)

## Terms And Conditions

### Contracts

No contract is entered into until PHOTOVENTURES has received the completed and signed booking form and the payment of the deposit.

### Payments

An initial non-returnable deposit of £300 per person is required together with the signed booking form. The payments will be by instalment with an initial payment of 50% of the tour cost being required once a place on the tour is confirmed. The final cost may be paid, in instalments (as specified by PHOTOVENTURES) or with one the final payment being made not less than 10 weeks prior to departure. If a booking is made after that time the payment must be made in full. If any payment is not made PHOTOVENTURES reserves the right to cancel your booking and apply a cancellation fee. You will be contacted prior to this action. Payment is by cheque only. Cheques made payable to: Photoventures.

### Cancellation by clients

You may cancel your holiday at any time provided that the person completing and signing the booking form confirms the cancellation in writing. The following scales will apply to cover administrative charges and pre-payment made by us:

Less than 90 days 50% of full tour cost  
Less than 65 days 100% of full tour cost

(PHOTOVENTURES will endeavour to resell any tour to minimise the loss to the individual. However we cannot guarantee that the tour place will be resold. There is a charge for this service).

### Cancellation by PHOTOVENTURES

Deposits will be taken to guarantee a place on a tour. In the event of a minimum number for the tour not being reached necessitating cancellation or for reasons beyond the control of Photoventures all payments will be refunded. When the minimum numbers to make a tour viable is not met and it is necessary for Photoventures to cancel, clients will be notified as soon as possible but not less than 42 days prior to departure. If a tour is cancelled due to circumstance beyond our control or due to unforeseeable circumstances such as industrial disputes, war or the threat of war, terrorist activity, civil strife, riots natural or nuclear disaster, fire, flood or adverse weather conditions PHOTOVENTURES will notify the clients as soon as reasonably practicable. In such case all clients will be compensated with the full tour cost less the initial £300 deposit.

### Alterations

Whilst every effort is made to adhere to the detailed itinerary PHOTOVENTURES reserve the right to make any variation to the itinerary as necessary. All tour members will be notified of any changes. PHOTOVENTURES retain the right to alter the price of any tour before entering into a contract with the client.

### Surcharges

Surcharges will only be made in the event of a wide fluctuation in currency exchange rate. The majority of the tour costs are made in local currency so PHOTOVENTURES is subject to the influences of the world currency market. In the event of any surcharge tour members will be notified immediately of the surcharge to be levied. Photoventures will do all in their power to keep these to the absolute minimum.

### Liability

PHOTOVENTURES undertakes to exercise every care for the safety and security of its customers. However PHOTOVENTURES cannot be held liable for events outside its control. PHOTOVENTURES will ensure that reputable companies provide the services carried out by third parties, on our behalf. PHOTOVENTURES cannot be held responsible for their actions or failings how so ever caused. (We cannot guarantee the weather).

### Insurance

We require and it is part of the contract that each customer has in place suitable comprehensive travel insurance. We can arrange this for you should you so require. If you arrange this elsewhere we need to see a copy of the policy to ensure you have suitable cover at least 8 weeks before the day of departure.

### Tour details

Where hotels or other facts are listed in the tour this is done in good faith but PHOTOVENTURES retain the right to make any alterations where and when necessary without consultation. In the event of accommodation change alternatives of equal standard will be sought.

### Normally included in the price

Transfers when guests travel on the flights specified by PHOTOVENTURES, ground transport, accommodation, and entry to National & State Parks in the United States. The assistance of an experienced photographer.

### Not included in the price

Flights (except where specified in the itinerary), tips, meals (except where specified in the itinerary), telephone calls, excursion and entry fees not specified in the itinerary, souvenirs and personal items, excess baggage on all flights, travel to and from airports of departure in the United Kingdom. Transfers when using non specified flights.

### Flights

PHOTOVENTURES is not party to any flight bookings and receives no payment whatsoever. Any contract is between the client and the flight booking agency. Any assistance offered by PHOTOVENTURES is advisory and clients are able to book any flights they wish. Tours will be based on an arrival at a given airport/location on a given day. When PHOTOVENTURES advise client of flight itineraries it will be coordinated with the itinerary. When clients arrange their own flight itineraries it will be their responsibility to arrange the transfer to the hotel/motel unless they arrive at the same time as the main party.

### Travel delays

PHOTOVENTURES will assist clients with flight itineraries but it must be clearly understood that it is not party to any flight bookings. It does not accept liability for any loss or additional expense caused by delay or interruption to travel services through weather conditions, civil disturbance, industrial action, strikes, wars, floods or sickness. Such losses or additional expenses are the responsibility of the passenger.

### Passports and other Documentation

It is the responsibility of all clients to be in possession of a valid passport and all visas, or any other necessary documentation or medical certificates required for the whole of the journey and the client accepts responsibility for obtaining the same. It is the responsibility of all clients travelling to the USA to ensure that they have completed the Electronic System for Travel Authorization (ESTA). All information and advice given by us on visas, vaccinations, climate, clothing, baggage, special equipment is done so in good faith. Clients must furnish PHOTOVENTURES with the full details of their Passport or other Visa or certificate when required. If clients fail or refuse to supply such information when requested they will forfeit 100% of the tour cost. It will be the sole responsibility of each client to have a valid passport with a minimum of 6 month left to run, to secure necessary Visas, ESTA or any other required documents secure and failure to do so resulting in the inability to travel will be their sole responsibility. In such case PHOTOVENTURES will have no liability and any such failure will result in the loss of any money paid up to 100% of the tour cost.

### Trust Account

To comply with the regulations and safeguard the client against insolvency, all monies, less the non-returnable deposit, are paid into a Trust Account.

### Deposit

A non-returnable deposit of £300 per person is required with each booking. This will be set against the ground costs. (All deposit cheques must be made payable to Photoventures).

### Insurance

Each person must have insurance to cover them for the duration of the tour. (You are advised to arrange cover immediately to cover cancellations etc. A copy of the insurance cover must be forwarded to PHOTOVENTURES at least 8 weeks before you travel)

### Personal Health

Each person must advise PHOTOVENTURES at the time of booking, of any personal medical conditions, which may affect him/her during the tour. This includes details of any medication they may be required to take during the tour, etc. If any medical condition become evident after the booking is made and before the date of travel the client must notify PHOTOVENTURES immediately.